

Cottingley NIP Meeting

Attendance:

Cllr David Congreve	Ward Councillor (Acting Chair)
Brendan Mannion	Commercial Asset Management
Ellie Rogers	Priority Neighbourhood Worker
Liz Comer	Aire Valley Homes
Christine Robinson Perkins	TRAC
Inspector Paul Akerman	West Yorkshire Police
Greg Sallabank	Environmental Services
Toshal Bhatia	Health for All
Heather Hart	Cottingley Children's Centre
Rachel Brighton	Public Health
Tom Smith	Locality Team
Carla Yeomans	Aire Valley Homes
Apologies:	
	<p>Cllr Adam Ogilvie Cllr Angela Gabriel Jayne Holland, SLLAH Sam Coupland, Active Lifestyles Ali Gilfillan, Cottingley Youth Project Reverend Jude Smith, Cottingley Church Tom O'Donovan, South East Area Support Team St Clair Brown, Youth Service Rachel Brighton, Public health Robyn Holland, TRAC Adele Bosworth, TRAC</p>

1	Welcome and introduction	ACTION
1.1	Welcome and introductions were made.	
2	Minutes and matters arising from the meeting held on 07/12/2012	
2.1	Minutes were agreed as an accurate record.	
3	Environmental Action Plan	
3.1	<p>Refuse and Recycling Project Update</p> <ol style="list-style-type: none"> 1. Highways had discovered problems with tree roots and were unable to begin works on hard standing despite having originally surveyed the area. 2. Solutions had been found by changing from concrete to tarmac and painting hatchets on existing pathways. 3. Recycling Centre 1 would have to be moved to take up a parking space on Cottingley Chase. 4. Work had been rescheduled for 29th April and would take 10 days. 5. The number and location of sites must be finalised before ordering steel frames. 6. GS to ensure that collections are not altered before new bin 	GS

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	<p>systems are in place.</p> <p>7. The Waste Crew had come up with the suggestion to add 80 additional wheelie bins on Beechcrofts and Dulverton Green to improve reliability & service.</p>	
3.2	<p>Communicating with Residents</p> <ol style="list-style-type: none"> 1. Door knocking to take place in affected areas 2. A letter to be sent out regarding the delay 3. TRAC Facebook and Aire Valley Homes Facebook to be used to communicate key messages 	GS
3.3	<p>Shops</p> <ol style="list-style-type: none"> 1. BM meeting with PO w/c 22/04/13 2. ER to send BM campaign letter 3. If this isn't successful they may have to let to another tenant. 4. Repairs budget has been approved for painting the floor. 	BM ER
3.4	<p>Parking</p> <ol style="list-style-type: none"> 1. TS to check regarding enforcement on match days. 	TS
3.5	<p>In Bloom</p> <ol style="list-style-type: none"> 1. ER to forward minutes to LC 	ER
3.6	<p>Litter Picking</p> <ol style="list-style-type: none"> 1. 1 years funding granted for additional resource. 2. TS to facilitate a local recruitment process. 3. TS to work with community to direct this extra resource. 	TS
4	General Action Plan	
4.1	<p>ASB</p> <ol style="list-style-type: none"> 1. Problems persist with cannabis smoking outside of the shops. 2. All agencies to encourage people to report. 	
4.2	<p>Benefits Advice</p> <ol style="list-style-type: none"> 1. The sessions allocated for the primary school through Chapeltown CAB did not happen, the timeframe for this has now passed. 2. The children's centre would be happy to host any extra provision. 	
5	<p>AOB</p> <ol style="list-style-type: none"> 1. CRP suggested a workshop around benefit changes 2. The children's centre volunteered their family room 3. The workshops would take place as a drop in over a couple of days. 	ER/LC/CY/HH/ CRP to action
6	Date and time of next meeting	
6.1	31/05/13 2pm Cottingley Community Centre	All